

Deputy Chief Executive Officer (CEO)

Reports to

MCEC CEO

Summary/Objective

The deputy chief executive officer is shadowing the current CEO in a training and development capacity, in preparation to perform CEO duty if needed. The Deputy CEO will provide strategic leadership for the company by working with the board of directors and the executive management team to establish and implement long-range goals, strategies, plans and policies.

Essential Functions

- Establishes credibility throughout the organization and with the board as an effective developer of solutions to business challenges.
- Provides leadership and management to ensure that the mission and core values of the company are put into practice.
- Drives the company to achieve and surpass sales, profitability, cash flow and business goals and objectives.
- Spearheads the development, communication and implementation of effective growth strategies and processes.
- Collaborates with the executive management team to develop and implement plans for the operational infrastructure of systems, processes and personnel designed to accommodate the growth objectives of the company.
- Motivates and leads a high-performance management team; attracts, recruits, and retains required members of the executive team not currently in place; provides mentoring as a cornerstone to the management career development program.
- Acts as lead “client-care officer” through direct contact with every client and partner.
- Assists, as required, in raising additional capital at appropriate valuations to enable the company to meet sales, growth and market share objectives.
- Fosters a success-oriented, accountable environment within the company.
- Represents the firm with clients, investors, and business partners.

Competencies

- Strategic Thinking.
- Business Acumen.
- Leadership.
- Results Driven.
- Financial Management.
- Problem Solving/Analysis.
- Collaboration Skills.

Supervisory Responsibility

The Deputy Chief Executive Officer does not have any Supervisory responsibility. All Supervisory responsibility will be delegated by the Chief Executive Officer, gradually increasing until the succession plan has been completed.

Position Type and Expected Hours of Work

This is a full-time position. This position regularly requires long hours and frequent weekend work.

Travel

This position requires up to 30% travel. Frequently travel is outside the local area and overnight.

Required Education and Experience

1. MBA in Business Administration of similar relevant field.
2. 7-10 years of verifiable experience directly related duties/expectations.
3. Class 3 Gaming License is required.
4. Exceptional executive presence, business acumen, and presentation skills.
5. Budgeting and financial focused mindset.
6. Excellent interpersonal and leadership skills, integrity, and ethics.
7. 5-10 years of experience in strategic planning, operational efficiency, and business development.
8. In-depth knowledge of various business functions, such as Finance, Human Resources, and Marketing.

If interested, please send a cover letter and resume to Megan Peterson at mpeterson@mc-ec.org.